



ALDERLEY EDGE
SCHOOL FOR GIRLS

PE TECHNICIAN

Term Time Only, 5 hours per week

INFORMATION FOR APPLICANTS



FANTASTICALLY
GREAT WOMEN
who changed THE WORLD

In this exciting first-of-its-kind illustrated non-fiction book, learn about the lives of some of the most influential women in history, from the ancient world to the present day. Meet the women who changed the world, from the brave women who fought for women's rights to the brilliant scientists who changed the way we live. This is a book for everyone who loves to read about the women who have made a difference to the world.

With beautiful illustrations and fascinating facts, this book is the perfect introduction to a few of the most influential women who helped shape the world we live in. Follow their stories and prepare for an adventure of your own.

FANTASTICALLY
GREAT WOMEN
who changed THE
WORLD

Kate Pankhurst

WOMEN WHO SAVED THE WORLD

Introduction from our Headmistress

Welcome to Alderley Edge School for Girls,

AESG provides girls with outstanding pastoral support, innovative teaching, a broad curriculum and a fantastic array of extra-curricular activities. Each girl is nurtured and supported in small classes and it is our priority that each girl reaches her individual potential and becomes the best she can be.

We value the successes and achievements of all our girls; both academically and in other contexts, from dance to drama, music to sport. Girls leave as confident, articulate and mature young women who can achieve in the world beyond our school gates.

AESG is a community. All our girls, from those in Nursery at the age of two, through to Sixth Form at the age of 18, feel safe and secure and benefit from being in a school positioned in a vibrant village environment.

AESG is a high-achieving, academic and dynamic school which fosters the well-being of each individual within an exciting, challenging and supportive environment. We recognise commitment, hard work and success, setting the girls the challenges they need to develop their talents to the full.

We are proud of our school and its Christian values, yet respect the beliefs of others in our community. We believe in social justice for all and feel a sense of responsibility for those less fortunate, for whom we provide support, both locally and globally, through our fundraising and community service.

The School has been awarded Apple Distinguished Status and Apple Regional Training

Centre, after significant investment and development in Technology Enhanced Learning. Senior School girls bring their own iPads into school to enrich their learning experience. Each teacher is also given their own iPad to support their teaching and there are Apple TVs integrated throughout the School.

In June 2021, the Independent School Inspectorate (ISI) undertook a full inspection at AESG. The School was given the highest possible 'Excellent' rating. The inspection was focused on the pupils' academic and other achievements, as well as their personal development, with the school being found to be excellent across each area.

We are a proud member of the Girls' School Association and we value the importance of an all-girls' education and the benefits this provides for our students. There are numerous opportunities for girls to develop both team working and leadership skills and to help guide the school and their peers. In this way our students learn important life skills which prepare them for the world of work and they leave us as impressive young women who make a difference.

Nicola Smillie

Nicola Smillie
Headmistress



Vision Statement

“Aspire not to have more, but to be more”
(Archbishop Oscar Romero)

Our Aims

Academic

To provide a challenging and stimulating learning environment in which every girl fulfils her full academic potential, and thus equipping girls with the knowledge, skills and learning attributes for success beyond AESG.

To deliver an innovative and future-inspired curriculum embracing the use of technology, thus fostering intellectual curiosity, developing creativity and a passion for lifelong learning.

Spirituality

To welcome girls of all faiths who share our values, and to respect, celebrate and embrace diversity and equal opportunities without prejudice.

To present a supportive, open and inviting environment for girls to explore their spirituality, to encourage reflection, and develop a strong moral compass based on our Christian foundation and principles.

Enrichment

To offer an extensive enrichment programme to enable girls to develop leadership skills, foster collaboration and resourcefulness, grow in confidence and encourage resilience.

To provide a rich and stimulating school experience in and outside the classroom, where girls can explore and develop their interests and talents.

Girls

To create a supportive, nurturing and happy environment underpinned by proactive pastoral initiatives, putting the girls' wellbeing first.

To empower all our girls to flourish as strong women in the 21st Century workplace, to communicate with confidence, and take their place as responsible, active and global citizens bringing about positive change for a more sustainable and equitable future.



Current Staffing

The School, which is split into the Prep and Senior sections, is led by the Headmistress, Nicola Smillie, who was appointed in September 2020. In the Senior School, teaching staff comprise two Deputy Heads and 50 teachers (21 full-time and 29 part-time).

In the Prep School, teaching staff comprise one Deputy Head, an Assistant Head and 10 teachers (6 full-time and 4 part-time), supported by 4 teaching assistants. The Head of EYFS oversees Nursery, Pre-School and Reception.

The support staff are led by the DFO and comprise of administrative, estate, finance, ICT Support, marketing and development and welfare staff.

The School employs a qualified librarian, technical support staff, visiting instrumental music teachers as well as specialist sport and drama coaches.

Catering and cleaning are currently supplied by external contractors.

Accommodation

In the last four years, an ambitious refurbishment and development programme has transformed the School estate.

The School's outdoor courts have been completely refurbished, along with the Junior Gymnasium. A new fitness suite and climbing wall have been installed.

Early Years provision has benefitted from the installation of outdoor play equipment and the refurbishment of all four classrooms from Nursery to Year 1. Elsewhere, ICT suites have been modernised and infrastructure upgraded, as have numerous specialist subject classrooms. The main buildings have been re-roofed and the main vehicle entrance and parking facilities have been improved, along with the interior of the School kitchen.

The Mathematics Department



The Physical Education Department at AESG

Sport and Physical Education play an important part at AESG at both participation and elite level. In Core PE, the curriculum is broad and balanced, enabling pupils to gain experience in a variety of activities that they can develop within the sports programme.

In academic PE, the department is currently offering GCSE and A Level PE (Edexcel Exam Board).

There is a Head of PE (full time), Prep School Co-Ordinator (full time) and two part time teachers of PE. The department is supported by coaches for cricket, netball, hockey, gymnastics, tennis and swimming, who assist with after school and weekend training sessions and fixtures.

All pupils in Years 7, 8 10 and 11 have four lessons of PE a fortnight and Year 9 have 5 lessons a fortnight. Their extra lesson of PE is used as a Health-Related Fitness lesson which helps the girls prepare for the demands of GCSE PE. The Sixth form have games afternoon on Wednesdays and enjoy playing fixtures during this time. Those that do not wish to participate in this enjoy recreational sport based on choices.

In the Autumn and Spring term the major games are hockey and netball. In the Summer term the major games are tennis, rounders and athletics.

The School is well served for PE and Games facilities both inside and out. Indoors there is a large Sports Hall, with an indoor climbing wall and is equipped for most activities, In addition, there is a magnificently appointed fitness room and a gymnasium. The School also boasts four outdoor netball courts, four tennis courts, an onsite pitch and extensive playing fields at Lydiat Lane.

At AESG the PE programme concentrates on broadening the overall physical development of the pupils through a wide range of activities within our curricular and extra-curricular offerings. The School actively encourages and supports pupils to play to their full potential and over the years many girls have played representative sport – at County, Divisional and National level.



PE Technician Job Description

Term Time Only plus INSET

5 hours per week

Purpose of role:

To work under the direction of the Head of PE to provide an efficient and comprehensive technical service to the department in supporting the delivery of high-quality Physical Education.

Main Duties and Responsibilities:

- To ensure that all areas of the sports department are correctly set up to meet the requirements of PE lessons and sports clubs.
- To assist and take on key roles within major sports dates throughout the year, including: ISA competitions, Sports Day and Sports Awards
- To be responsible for updating sports' noticeboards, fixture boards and displays regularly.
- To provide first aid and assist with emergency responses for all accidents, incidents and emergencies, reporting and maintaining corresponding records as required.
- To participate in and assist with the organisation of trips and activities to enhance the teaching and learning of PE/Sport within the School.
- To assist with the setting up and packing away of whole school sports events and activities.
- To maintain all sports equipment and ensure that storage rooms are kept clean and tidy and that equipment is stored in a safe and orderly fashion when not in use.
- To assist with sports camps and sports tours, as required.
- To keep the Head of PE and the school's Facilities Manager regularly and fully informed on any matters concerning the management, upkeep and administration of the Sports facilities.
- To undertake such other duties as may be determined from time to time by the Head of PE.

Person Specification: PE Technician		
	Essential	Desirable
	These are qualities without which the applicant could not be appointed	These are extra qualities which can be used to choose between applicants who meet all of the essential criteria
Qualifications	Relevant academic qualifications including a pass in GCSE English and Maths	First Aid Qualifications (or a willingness to undertake training)
Experience	Experience of working in a practical or creative environment Experience of using sports' equipment	Experience of working in a school environment
Knowledge and Skills	Responsible and conscientious approach to Health and Safety Good oral, written communication and numeracy skills Ability to work independently and use your initiative to pre-empt further issues Ability to follow instructions but make good judgements and lead when required Willingness to learn new systems and establish new procedures First class organisational and administrative skills, with the	Knowledge of relevant codes of practice

	<p>ability to remain calm under pressure</p> <p>Able to maintain a high work rate and to juggle a range of tasks and competing priorities</p>	
Personal competencies and qualities	<p>Interest in Sport and Physical Education</p> <p>Honesty, energy, stamina, enthusiasm</p> <p>Professional but approachable demeanour</p> <p>Flexible and adaptable</p>	
Safeguarding	<p>Full understanding of safeguarding requirements</p> <p>Commitment to implementing whole school policies relating to the safeguarding of children</p> <p>Ability to form and maintain appropriate relationships and personal boundaries.</p>	



ADDITIONAL INFORMATION

Salary and Other Benefits

The position is offered as a term time only plus INSET, 5 hours per week. The salary for the post will be discussed individually with the successful candidate.

Salaries are reviewed annually at the start of the academic year.

There is a 40% discount on School fees for the daughters of full-time members of staff – this discount is pro rata for part-time staff.

The School offers membership of a pension scheme applicable to either teaching or support staff. This post currently offers membership of the Teachers' Pension Scheme, with both employee and employer contribution rates set at levels published by the Scheme. Given recent changes to these contribution levels, long term membership of the Scheme is currently being reviewed.

Staff may purchase a lunch from the School dining room, and refreshment facilities are available during the day.

We offer an Employee Assistance Scheme, alongside a number of other wellbeing initiatives.

There is free parking on site for all staff.

Other Information

The School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

All applicants who are offered employment will be subject to an enhanced criminal record check and the Children's Barred List check for the Child Workforce from the Disclosure and Barring Service (DBS), which must be cleared before the appointment is confirmed. Candidates will be required to submit the subsequent DBS Certificate to the School prior to commencement of their employment. Candidates are also required to present relevant examination qualifications for inspection at the interview stage.

In accordance with the Asylum and Immigration act 1996, the School will require candidates to provide documentary evidence at interview that they are legally entitled to live and work in the UK.

AESG adheres to the Data Protection act and General Data Protection Regulations 2018. As part of the application process we will obtain and process information about you, including any criminal convictions you may have. All information will be kept confidential and will only be used to process your application.

If your application is unsuccessful, all your information will be deleted from our systems and disposed of in a secure manner.

Upon appointment the successful candidate will be required to complete a medical questionnaire which will be kept on their confidential personnel file.

The School is committed to equal opportunities for all of its employees and its policy is available on request.

AESG has a no-smoking policy throughout its buildings and grounds and a smart dress code.

Application Arrangements

An application for the post should be made by submitting to the Headmistress, either in writing, or by email to staffrecruitment@aesg.co.uk, the following:

- A fully completed AESG Application Form
- A supporting letter outlining how your experience and/or personal qualities would enable you to successfully fulfil the requirements of the post and contribute to the development of a thriving School.

Closing date for applications: 12 noon, Wednesday 15 May 2024.

Interviews will be held week beginning Monday 20 May 2024.



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